Minutes from December 13, 2023

General Board Meeting

1. CALL TO ORDER: Time 5:00 pm by President Robert Whipple

PLEDGE OF ALLEGIANCE

1. ROLL CALL – All directors were present.

Renee Beaty, Office Assistant, Becky Nash, maintenance, and Lewis Mischler, maintenance was present.

1. APPROVAL OF THE AGENDA: Director Tucker motioned to accept agenda; Director Hazelett seconded: all in favor. Motion carried.
2. PUBLIC COMMENTS: Marsha Higgerson asked for a District Water update. President Whipple states that Hector Cazares, State, will be scheduling a town hall meeting for January. Lawrence Vintus is concerned about a meter in the alley of Mojave dr. Maintenance is addressing the problem. He stated the Fire Department and CSD employees are doing a great job. Stephen Craig stated concerns about the grave site of Joseph Morris. He was directed to the Cemetery Organization since this is not a CSD function.
3. District Water Update: Feasibility Study on track. Director Whipple attended the team meeting with Hector. Town Hall Meeting to be set up for January. He also talked with Dayne Kendricks that L & L had not yet been paid for tank panel work. The paperwork was sent to state in November.
4. AGENCY REPORTS
	1. Sheriff's Report –verbal report, including calls in our area. 50 calls, 9 reports taken, 1 arrest . 12 Traffic stops. One arrest for misdemeanor warrants and a generator stolen from 34800 block of National Trails. Code enforcement helped with the Daggett Yermo Rd. & Santa Fe cleanup. One pot farm was taken down on Friday. Laura's law the Sheriff's Department has had its training.
	2. CHP’s Report- Participating as partners in county to assist in high profile problems. 3rd of Department to go to San Francisco for control at the Asian Pacific Conference. Participating in Retail Theft Crime Task Force. Still in contact with the owner for cleanup at Daggett Yermo and Santa Fe.
	3. Fire Department Report – Given by FF Smith. 14 calls 8 responded to 6 were mutual aid. No funds have come in the Cammy 371 heater was fixed a thank you to the Vintus brothers that helped with the house fire. Had a successful Thanksgiving dinner 75 dinners were served 15 were hand delivered. The renewal of the EF recovery billing is being addressed for the renewal contract. Toy drive is in full effect. AC on engine 372 needs to be fixed; the board decided that's up to the general manager to decide. Rolled up doors need to be fixed at station 2; the board said quotes needed for approval. For the summer AC at station 1 needs to be addressed. All grants are at no cost to CSD; Chief Clemmons has asked for five grants for approval; Director Hazlett along with the rest of the board need to see the grants prior to the meetings for approval and need to be requested to be put on the agenda to get approval for submission. The electric water heater needs fixed for the washer that is also to be given to the general manager it is an emergency and needs to be fixed immediately.
5. ACTION ITEM, Financials: The board approved the General, Water, Savings Accounts for November 2023. Office is still working on changing over ach payments from Chase to Flagstaff and adding into QuickBooks budget line items.
	1. All Accounts Approval: Motion: 1st Director Golden 2nd Director Tucker All in Favor; Motion carried.
6. ACTION ITEM, Minutes: It is recommended that the board approve the minutes for the Regular Meeting for November 15, 2023. Motion to approve 1st Director Hazelett 2nd Director Golden All in Favor; Motion carried.

1. ACTION ITEM: Employee Raises: As of January 1, 2024; it is recommended that Renee Beaty payroll be raised to $18 an hour. Motion to approve 1st Director Golden 2nd Director Hazelett All in Favor; Motion carried.
2. ACTION ITEM: Employee Raises: As of January 1, 2024; it is recommended that Becky Nash payroll be raised to $17.00 per hour & Lewis Mishler payroll be raised to $16.50 an hour. Motion to approve 1st Director Golden 2nd Director Hazelett All in Favor; Motion carried.
3. ACTION ITEM: Employee Christmas Bonus: it is recommended that employees receive $100 each. Motion to approve 1st Director Golden 2nd Director Tucker All in Favor; Motion carried.
4. ACTION ITEM: The board to approve the Sealed Bid auction, sell and or scrap of the vehicles. Tabled. Director Whipple needs to gather information on which vehicles.
5. ACTION ITEM: Employee Break area gets finished at the $1600 bid if the bid is still at this price. 1st Director Tucker 2nd Director Hazelett All in Favor; Motion carried.
6. Old Business: NONE
7. New Business: Board Elections: Director Tucker nominated Director Whipple to stay in the position as president. Director Staggs nominated Director Hazlett for the position: she declined .Director Whipple will accept the nomination. All board members were in favor of this nomination and for Director Whipple to stay as president. Director Golden nominated Director Tucker to stay in the position as vice president. No one else wishes to take the position. Director Tucker will accept the nomination. All board members were in favor of this nomination and for Director Tucker to stay as vice president.
8. Closed Session: None
9. INDIVIDUAL DIRECTOR REPORTS (3 Minutes)

1. President Robert Whipple – Still pushing for state to do new tank and well. Also talk about an above ground water line from Nebo to Daggett.

2. Director Trudie Tucker – none

3. Director Mark Staggs – see attached

4. Director Mentie Hazlett- asked about the water hauler rates and was asked to come into the office and talk with office about costs and help with projected increase.

5. Director Kareen Golden - none

1. STAFF REPORTS:
	1. District Operations Report - General Manager/ Office Assistant: above on banking and budget items. Working on putting GM announcement out.
	2. Maintenance / District Water Operations- Working on what parts and cost to fix hydrants. Director Staggs will get quotes for hydrants submitted to the office then will be put on agenda. Community Center curb stop was replaced and painted.
2. ANNOUNCEMENTS: Next General Board Meeting: Wednesday, January 10, 2024
3. ADJOURNMENT Director Staggs motioned to adjourn; Director Golden seconded: all in favor. Motion carried. Time: 6:22 pm.

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Minutes Approved in its entirely on date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2023.

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Daggett CSD Seal: