

Board Meeting
January 11TH 2023 at 5PM

1. Call to Order-Pledge of Allegiance
2. Roll Call
3. Adoption of Agenda
4. Approval of minutes from December 14th 2022
5. President's Report
6. Public Comment

Members of the public wishing to comment on matters pertaining to District business may do so at this time. However the Board of Directors may not action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person.

- A). San Bernardino County Sheriff
- B). Paul Cook Rep- Elaine Villareal

7. Reports

- a. Meeting Attended
- b. General Funds
- c. Water Funds
- d. Fire Chief Report- Wayne Clemons Jr.
 - * Lightning for Station 2
 - * 2022 Year in Review
 - * 2023 Fire Fee Schedule
 - * Mutual Aid Concerns
 - *2023 Plans
- e. General Manager Report
- f. Water Operations- Ben Magana
- g. Maintenance Report- Donna Beck
- h. Watermaster- Mentie Hazelett
- i. Parks and Recreation- Trudie Tucker
- j. Dawn White(Golden State)- Robert Whipple and Mark Staggs
- k. Community Liaison- Mark Staggs

Daggett Community Services District Regular Board Meeting

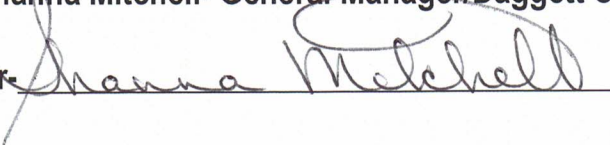
33703 Second Street ♦ P.O. Box 308 ♦ Daggett, CA 92327 ♦ (760) 254-2415

8. Correspondence
 - Regular Business
9. Items for Discussion
10. Other Business
11. New Business
 - a. Employee break area
12. Old Business
 - a. Generators
 - b. Primo
13. Board Members' Reports
14. Closed Session
15. Report on Closed Session Items
16. Adjournment

Submitted: 01/06/2023 Posted: 01/06/2023

Submitted by: Shanna Mitchell- General Manager/Daggett CSD

General Manager



Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodations, including auxiliary aids or services, that is sought in order to participate in the above agenzized public meeting should be directed to the District's General Manager's office at daggettcsd@aol.com at least 48 hours prior to said meeting.

Minutes for December 14th 2022

1. Call to Order/Pledge of Allegiance- President Trudie Tucker

2. Roll Call: Donna Beck

President: Trudie Tucker

Vice President: Mentie Hazelett

Director: Lee Hiatt

Director: Mark Staggs

Director: Kareen Golden

Fire Chief Clemons: via phone

Ben Magana: via phone

3. Adoption of Agenda: Director Staggs motioned to approve agenda. Director Hiatt seconded; motion carried.

4. Approval of minutes for November 9th 2022: Director Staggs motioned to approve minutes from November 9th 2022. President Tucker seconded; motion carried.

5. Presidents Report: see attachment

A). San Bernardino County Sheriff- see attachment

Captain Ron Markegard swore in Robert Whipple and Mentie Hazelett for a 4 year term

6. Public Comment: Stephen Padliska concerns: 1. Water safety 2. Fire safety 3. Sheriff priorities with plants, people and animals. Director Staggs answered the questions that Mr. Padliska had. Lawrence Vintus praised Chief Clemons on rapid response to structure fire.

7. Reports

a. Meeting Attended: Mark Staggs and Donna Beck

b. General Funds: Director Golden motion to table General funds, Vice President Hazelett seconded, motion carried.

c. Water Funds: President Tucker motion to table water funds, Director Golden seconded, motion carried.

d. Fire Chief Report: Wayne Clemons Jr.

* **Grants-** see attachment

* **Sale of 1995 KME Fire Engine:** Director Staggs motioned to sell the 1995 KME Fire Engine, Director Golden seconded, motion carried.

* **Firefighters DMV licensing:** President Tucker motioned to pay for firefighters DMV licensing. Director Hiatt seconded, motion carried. Firefighters that have been with the department for 6 months and have met all of the requirements may receive reimbursement for licensing.

e. General Manager Report: see attachment

f. Water Operations: Ben Magana- update on Booster

g. Maintenance Report: Donna Beck-see attachment

h. Community Center and Streetlights- Waiting on SCE streetlight for park

i. Parks and Recreation- Trudie Tucker- see attachment

j. RCAC- N/A

k. Community Liaison- Mark Staggs-see attachment

l. Property and deeds- on hold until January 2023

8. Correspondence

Regular Business

9. Items for Discussion

10. Other Business

11. New Business

a. Banking procedures- All board members and employees are bonded through SDRMA. General Manager call SDRMA to make sure that board members are bonded. Twice a month board members will sign checks for bills to be mailed out. Robert Whipple will be added to bank accounts with Lee Hiatt taken off.

b. Elections-Robert Whipple (President) Trudie Tucker(Vice President) Mentie Hazelett (Director) Kareen Golden(Director) Mark Staggs (Director) beginning January 2023.

12. Old Business

a. Grants- Director Staggs stated that the Emergency grant paid off. Park Grant will be paid off with property taxes. Vice President Hazelett questioned the grants that Ben Magana had been paid for and has the paperwork been forwarded to office. President Tucker praised Fire Chief Clemons for the excel sheets for grants. Primo Water has been delivering water to residents. General Manger has sent billing to Hamish. Billing is outrageous seeing if Hamish can help.

b. Generators- waiting for email to proceed forward

c. Internet Community Center- 3 month waiting list

13. Board Members Report

14. Closed Session

15. Report on Closed Session

16. Adjournment: President Tucker motioned to adjourn at 7:03 pm, Director Staggs seconded, motion carried.

WATER SERVICES

BEGINNING BALANCE	\$5,346.65
DEPOSITS	\$8,123.48
ACH	\$2,718.56
CC TRANSACTIONS	\$1,761.13
TOTAL	\$17,949.82

DATE	CHECK	CODE	AMOUNT
12/1/2022	10795	1012 BEN MAGANA-BOOSTER	\$1,200.00
12/1/2022	10796	1012 BEN MAGANA-BOOSTER	\$1,075.00
12/1/2022	10797	1012 LEWIS MISHLER	\$150.00
12/6/2022	10798	1012 BEN MAGANA-BOOSTER	\$2,450.00
12/6/2022	10799	VOID	
12/6/2022	10801	2180 IRS	\$700.00
12/6/2022	10802	2260 SCE-ORTON PUMP	\$100.31
12/6/2022	10803	1012 BEN MAGANA-BOOSTER	\$1,200.00
12/21/2022	10804	1012 LEWIS MISHLER	\$60.00
12/21/2022	10805	1012 LEWIS MISHLER VALVE	\$350.00
		TOTAL	\$7,285.31
12/12/2022		1011 SHANNA MITCHELL	\$1,251.09
12/12/2022		1011 DONNA BECK	\$981.33
12/23/2022		1011 SHANNA MITCHELL	\$1,251.08
12/23/2022		1011 DONNA BECK	\$1,092.94
		TOTAL	\$4,576.44
		ENDING BALANCE	\$6,088.07

GENERAL FUNDS

BEGINNING BALANCE: 23,070.95
 DEPOSITS: \$88,823.00
 ACH \$47,553.08

DATE	CHECK	CODE	AMOUNT		
12/5/2022	10808	2260 SCE- FS3	\$21.09		
12/5/2022	10809	2260 SCE-FS2	\$26.79		
12/5/2022	10809	2260 SCE-OFFICE	\$509.02		
12/5/2022	10810	2260 SOWEST GAS-FS1	\$37.06		
12/5/2022	10811	2260 SCE-FS1	\$58.38		
12/5/2022	10812	2260 SCE-CC	\$26.58		
12/5/2022	10813	2260 SOWEST GAS-CC	\$40.73		
12/5/2022	10814	2260 SOWEST GAS-OFFICE	\$114.41		
12/12/2022	10815	2260 BURRTEC-TRASH	\$166.36		
12/12/2022	10816	2260 STEWARTS- QB/PR	\$210.00		
12/12/2022	10817	2060 SPECTRUM-INTERNET	\$179.98		
12/12/2022	10818	2260 SCE-STREETLIGHT	\$44.37	CC	
12/12/2022	10819	2260 SCE-STREETLIGHT	\$370.72		
12/22/2022	10820	2160 MARK STAGGS-REIM	\$103.45	HOME DEPOT	
12/7/2022	10821	1012 BEN MAGANA	\$1,000.00	BP #7111	
12/7/2022	10822	2260 SCE-PUMP 7	\$2,593.46		
12/12/2022	10823	1012 BEN MAGANA	\$2,790.33	REIM PARTS FOR SV	
12/12/2022	10824	2109 SDRMA-INSURANCE	\$10,000.00		
12/12/2022	10825	2260 BARSTOW INDUST	\$151.55		
12/12/2022	10826	2260 CT SALES	\$238.47		
12/12/2022	10827	2260 DIG ALERT	\$13.50		
12/12/2022	10828	1012 BEN MAGANA	\$2,122.00	INVOICES 7114,7115&1011	
12/12/2022	10829	2120 S&B SONS	\$50,000.00		
12/13/2022	10830	2160 BILL BOYCE-FT	\$375.00		
12/14/2022	10831	1012 BEN MAGANA	\$900.00	INVOICE 71	7109
12/14/2022	10832	1012 BEN MAGANA	\$600.00	INVOICE	7110
12/14/2022	10833	1013 MARK STAGGS	\$100.00	BOARD MEETING	
12/14/2022	10834	1013 LEE HIETT	\$100.00	BOARD MEETING	
12/14/2022	10835	1013 KAREEN GOLDEN	\$100.00	BOARD MEETING	
12/14/2022	10836	1013 MENTIE HAZELETT	\$100.00	BOARD MEETING	
12/14/2022	10837	1013 TRUDIE TUCKER	\$100.00	BOARD MEETING	
12/21/2022	10838	2160 DESERT MANNA	\$500.00	DONATION	
12/28/2022	10839	2260 SVUSD	\$691.60		
12/28/2022	10840	2260 SCE-FH3	\$25.06		
12/28/2022	10841	2260 SCE-FH2	\$36.69		
12/28/2022	10841	2260 SCE-OFFICE	\$697.21		
12/28/2022	10842	2260 SOWEST GAS- FH1	\$71.34		
12/28/2022	10843	2260 SOWEST GAS-OFFICE	\$388.58		
12/28/2022	10844	2260 SCE- CC	\$119.86		
12/28/2022	10845	2260 SCE-FH1	\$235.83		
12/28/2022	10846	1013 MARK STAGGS	\$146.54	REIMBURST	
12/28/2022	10847	2109 SDRMA-INSURANCE	\$5,000.00		

12/30/2022	10848	VOID	
12/30/2022	10849	2160 S&B SONS	\$21,000.00
		TOTAL	\$102,105.96

12/1/2022		INDEED	\$90.00
12/5/2022		VENMO-BOOSTER	\$500.00
12/5/2022		MESCO-BOOSTER	\$203.45
12/6/2022		AMAZON-INK	\$64.62
12/6/2022		AMAZON-INK	\$160.62
12/12/2022		ONLINE TRANSFER	\$2,000.00
12/13/2022		ARCO-GAS	\$25.35
12/13/2022		WALMART- WATER	\$96.11
12/14/2022		MAIL MAX-CERT MAIL	\$19.66
12/14/2022		AMAZON- 4 PACK INK	\$323.24
12/16/2022		LOS DOMINGOS	\$48.64
12/16/2022		WALMART-ROAST	\$21.32
12/16/2022		STATER BROS-HAM	\$18.47
12/19/2022		MESCO-BOOSTER	\$203.45
12/20/2022		CROUZET-BOOSTER	\$400.00
12/20/2022		CROUZET-BOOSTER	\$650.00
12/20/2022		CROUZET-BOOSTER	\$450.00
12/21/2022		CROUZET-BOOSTER	\$451.21
12/21/2022		HOME DEPOT-BOOSTE	\$170.64
12/22/2022		INTUIT-UPDATE	\$25.00
12/27/2022		MAIL MAX-CERT MAIL	\$13.75
12/27/2022		AMAZON PRIME	\$16.15
12/27/2022		VENMO-BOOSTER	\$357.50
12/27/2022		VENMO-BOOSTER	\$245.00
12/28/2022		DAGGETT PO-STAMPS	\$120.00
		TOTAL	\$6,674.18
		ENDING BALANCE	50,666.89

HAVE NOT CLEARED

10827 DIG ALERT	\$13.50
10839 SVUSD-FUEL	\$691.60
10840 SCE-FS3	\$25.06
10841 SCE-FS2	\$36.69
10841 SCE-OFFICE	\$697.41
10842 SOWEST GAS-OFFICE	\$388.58
10844 SCE-CC	\$119.86
10845 SCE-FS1	\$235.83
10846 MARK STAGGS-REIM	\$146.54
10847 SDRMA-INSURANCE	\$5,000.00
10849 S&B SONS	\$21,000.00
	\$28,355.07
ENDING BALANCE	\$79,021.25